



Freedom Applications Committee

Date: WEDNESDAY, 29 APRIL 2020
Time: 10.00 am
Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members: Alderman Sir David Wootton (Chairman)
Jeremy Mayhew (Deputy Chairman)
Tijs Broeke
Dominic Christian
Alderman Vincent Keaveny
Deputy Tom Hoffman (Ex-Officio Member)
Deputy Catherine McGuinness (Ex-Officio Member)
Deputy Brian Mooney (Chief Commoner) (Ex-Officio Member)
Deputy Tom Sleigh (Ex-Officio Member)

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Accessing the virtual public meeting
Members of the public can observe this virtual public meeting at the below link:
<https://youtu.be/NnhwDOeUu8M>

John Barradell
Town Clerk

AGENDA

1. APOLOGIES

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

3. MINUTES

To agree the public minutes and non-public summary of the meeting held on 20 February 2020.

For Decision

(Pages 1 - 4)

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

6. EXCLUSION OF THE PUBLIC

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

7. NON-PUBLIC MINUTES

To agree the non-public minutes of the meeting held on 20 February 2020.

For Decision

(Pages 5 - 8)

8. FREEDOM PROCEDURES

Report of the Town Clerk

For Decision

(Pages 9 - 14)

9. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

Part 3 - Confidential Agenda

10. CONFIDENTIAL MINUTES

To agree the confidential minutes of the meeting held on 20 February 2020.

For Decision

11. FREEDOMS DASHBOARD AND APPLICATIONS REQUIRING DISCUSSION

Report of the Town Clerk

For Discussion

12. LIST OF HEADS OF MISSIONS

Report of the Town Clerk

For Discussion

13. FREEDOM BY SPECIAL NOMINATION - COMPOSITE LIST OF POTENTIAL RECIPIENTS

Report of the Chamberlain

For Decision

14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

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FREEDOM APPLICATIONS COMMITTEE Thursday, 20 February 2020

Minutes of the meeting of the Freedom Applications Committee held at Committee Room - 2nd Floor West Wing, Guildhall on Thursday, 20 February 2020 at 11.30 am

Present

Members:

Jeremy Mayhew (Deputy Chairman)
Tijs Broeke
Alderman Vincent Keaveny
Deputy Tom Hoffman (Chief Commoner) (Ex-Officio Member)
Deputy Catherine McGuinness (Ex-Officio Member)
Deputy Brian Mooney (Ex-Officio Member)

Officers:

Peter Kane	- The Chamberlain
Paul Double	- City Remembrancer
Murray Craig	- Clerk of the Chamberlain's Court
Greg Moore	- Town Clerk's Department
Joseph Anstee	- Town Clerk's Department
Andrew Buckingham	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were received from Alderman Sir David Wootton (Chairman), Dominic Christian and Deputy Tom Sleigh. Apologies for lateness were received from Deputy Catherine McGuinness.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED – That the public minutes and the non-public summaries of the meeting on 27 November 2019 and the special meeting on 19 December 2019 be agreed as a correct record.

4. ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE

The Committee considered a report of the Town Clerk asking the Committee to review its terms of reference. The Committee noted that elections to the Committee by the Court of Common Council were for four years unless stated otherwise. The Committee noted that staggered terms could be considered in the future.

RESOLVED – That the terms of reference of the Committee be approved for submission to the Court as set out.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.	Paragraph(s) in Schedule 12A
8-9	1
10	-
11-14	1
15	-

8. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 27 November 2019 and the special meeting on 19 December 2019 be agreed as a correct record.

9. **HONORARY FREEDOM**

The Committee considered a report of the Town Clerk.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There was one question.

11. **CONFIDENTIAL MINUTES**

The Committee considered the confidential minutes of the meeting held on 27 November 2019.

12. **FREEDOMS DASHBOARD AND APPLICATIONS REQUIRING DISCUSSION**

The Committee considered a report of the Town Clerk.

13. **LIST OF HEADS OF MISSIONS**

The Committee considered a report of the Town Clerk.

14. **FREEDOM BY SPECIAL NOMINATION - COMPOSITE LIST OF POTENTIAL RECIPIENTS**

The Committee considered a report of the Chamberlain.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting ended at 12.54 pm

Chairman

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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